



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING FEBRUARY 2017

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Karen Leytham	Parkside Kitchens	Before 1 February 2017
Councillor Janice Hanson	Authority to accept funding For Bailrigg Garden Village	14 February 2017
Councillor Janice Hanson	Lancaster Flood Management Scheme - River Lune Phase 3	14 February 2017
Councillor Janice Hanson and Councillor Karen Leytham	Empty Homes Strategy	14 February 2017
Councillor Darren Clifford	Platform Review	14 February 2017
Councillor Anne Whitehead	Treasury Management Strategy 2017/18	14 February 2017
Councillor Anne Whitehead	Corporate Fees & Charges Policy Review	14 February 2017

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Anne Whitehead	Budget & Policy Framework Update 2017-21	14 February 2017
Councillor Eileen Blamire	Senior Leadership Team	14 February 2017

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email

democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Darren Clifford, Brendan Hughes, James Leyshon, Karen Leytham, Margaret Pattison and Anne Whitehead.

Susan Parsonage
Chief Executive

Publication Date: Monday 16th January 2017.

Key Decision to be taken by delegated Officer

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, notice is hereby given of a forthcoming key decision where the publication of the intention to make a key decision under regulation 9 is impracticable and the decision will be made under regulation 10. The Chairman of the Overview and Scrutiny Committee has been notified.

ITEM FOR DECISION:	Parkside Court - Kitchen Replacement
SERVICE:	Environmental Services
WARD:	Westgate Ward
DECISION MAKER:	Chief Officer (Environment)
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Award of contract to Torus 62 Commercial Services to undertake the required work at Parkside Court as detailed in the tender documents. Torus 62 Commercial Services submitted the lowest tender.
DATE FOR OFFICER DECISION	Before 1 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	George Taylor, Repairs & Maintenance Manager gtaylor@lancaster.gov.uk Tel: 01524 582453

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Authority to accept funding For Bailrigg Garden Village
SERVICE:	Regeneration and Planning
WARD:	Ellel Ward; Scotforth East Ward; Scotforth West Ward; University and Scotforth Rural Ward; University Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Janice Hanson
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To accept funding from Homes and Communities Agency for project planning in relation to delivering a Locally Led Garden Village
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Dobson, Chief Officer (Regeneration and Planning) Tel: 01524 582303 adobson@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Lancaster Flood Management Scheme - River Lune Phase 3
SERVICE:	Regeneration and Planning
WARD:	Bulk Ward; Lower Lune Valley Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Janice Hanson
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To provide information on a proposed third phase of River Lune flood defences and to agree for the city council to take the role of lead partner and accountable body for the project. Authority is also sought for officers to develop the funding package, apply for external grant support and develop an appropriate route for project design development, procurement and implementation.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	David Lawson, Regeneration Manager Tel: 01524 582331 dlawson@lancaster.gov.uk, Paul Rogers, Senior Regeneration Officer

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Empty Homes Strategy
SERVICE:	Regeneration and Planning
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Janice Hanson and Councillor Karen Leytham
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	To review the current Empty Homes Strategy and agree a new strategy.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	David Lawson, Regeneration Manager Tel: 01524 582331 dlawson@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Platform Review
SERVICE:	Regeneration and Planning
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Darren Clifford
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	This report is to provide Cabinet with an update on the review of the Platform and present options to reduce the net operating position for Cabinet's consideration.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Anne Marie Harrison, Economic Development Manager Tel: 01524 582308 amharrison@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Treasury Management Strategy 2017/18
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Anne Whitehead
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	Formal approval of the Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council and will be referred on accordingly. The strategy sets out overall borrowing and related budget assumptions for 2017/18.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Fees & Charges Policy Review
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Anne Whitehead
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Julie Raffaelli, Principal Accountant Financial Services Tel: 01524 582124 jraffaelli@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Budget & Policy Framework Update 2017-21
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i></p>
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Anne Whitehead
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	As part of the current budget and planning process, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Senior Leadership Team
DECISION TO BE TAKEN IN PRIVATE	The report will be exempt from publication by virtue of paragraphs 1 & 2, of Schedule 12a of the Local Government Act 1972 <i>(1) 'information relating to any individual' and (2) 'information which is likely to reveal the identity of an individual'</i>
SERVICE:	Office of the Chief Executive
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Eileen Blamire
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To propose measures for establishing a robust senior leadership and operational structure with appropriate levels of capacity to ensure delivery of objectives.
DATE OF CABINET MEETING	14 February 2017
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Susan Parsonage, Chief Executive Tel: 01524 582011 chiefexecutive@lancaster.gov.uk